



Darrick Wood School
Lovibonds Avenue
Orpington
Kent
BR6 8ER
01689 850271

sixthform@darrickwood.bromley.sch.uk

Application for 16-19 Bursary Fund 2016-17

Darrick Wood School 16-19 Bursary Fund is available to full-time pupils who are in financial need.
Applicants must be aged under 19 on 31 August 2017.

Section 1: Details of Student Applicant

Surname	
Forename	
Date of Birth	
Address	
Postcode	
Telephone	
Email:	

Section 2: Welfare of Student Applicant

Are you in care or a recent care leaver?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you in receipt of Income Support in your own name?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you in receipt of Employment Support Allowance and Disability Living Allowance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you have ticked 'Yes' to any of the above questions, please attach evidence to this application form; i.e.:

- a letter setting out the benefit to which you are entitled;
- written confirmation of your current or previous looked after status from the local authority which looks after you or provides your leaving care services.

If you have ticked 'Yes' to any of the above questions, please then skip to **Section 5: Declaration to be signed by the Applicant and also complete a Bank Mandate form which is attached separately.**

If you have ticked 'No' to all of the above questions, please continue to **Section 3.**

Section 3: Free School Meals

Are you in receipt of Free School Meals?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If you have ticked 'Yes' to the above question, please attach appropriate evidence to this application form.

If you are in receipt of Free School Meals, you may apply for funds for specific education purposes.

Please turn over

Section 3: Free School Meals (continued from page 1)

Specific education purpose (circle one):

Transport costs | school trips | books | equipment | other

Please describe in detail your education purpose:

Please state the amount needed (maximum £400 for the Autumn/Spring/Summer 2016/2017 term)

Amount needed: £

If you are in receipt of free school meals, please then skip to **Section 5: Declaration to be signed by the Applicant.**

If you are NOT in receipt of free school meals, please continue to **Section 4.**

Section 4: Any other financial need

If you ticked 'No' for Sections 2&3 and have a financial need, you may apply for funds for specific education purposes.

Specific education purpose (circle one):

Transport costs | school trips | books | equipment | other

Please describe in detail your education purpose:

Please state the amount needed (maximum £75 for the Autumn/Spring/Summer 2016/2017 term)

Amount needed: £

Household income will be taken into account when deciding your financial need. Please attach evidence of this income; e.g.: receipt of benefit and/or P60, Tax Credit Award Notice or evidence of self-employment income.

Section 5: Declaration to be signed by the Applicant

I agree that you will use the information I have provided to process my claim for the 16-19 Bursary Fund, and will contact other sources as allowed by the law to verify my entitlement.

I declare that the evidence given on this form is true and I will tell you in writing if any of the evidence on this form changes.

Signed

Date

Data Protection Act 1998

Any information given to the school will only be used for the purpose of processing your application for the 16-19 Bursary Fund. We are under a duty to protect the public funds we handle and may use the information you provide to prevent and detect fraud. We may also share this information for the same purposes, with other organisations which handle public money.

Thank you for completing this form. Please send this signed form, along with any evidence required, to:

The Sixth Form Administrator
Darrick Wood School
Lovibonds Avenue
Orpington
BR6 8ER

For Office Use Only	
Funding Term:	Approved : Yes/No/Deferred
Date Application received:	Authorised (initials and date)
LAC/FSM/IS/D proof received:	Bursary date:
Income proof received:	Processed (Admin initials):