

YEAR 11 GCSE MOCK EXAMINATIONS 2016

All examinations will take place in the Hall unless stated on your timetable. When you do not have an examination timetabled you will follow your normal timetable. During the examination period ensure that you bring enough revision material with you. There will be times in the week when you are allowed to revise. Remember to keep your examination timetable with you during the examination period at all times.

Dates

ECDL Assessments	To be advised by your ICT Teacher
Art examinations	Thursday 24th and Friday 25th November
Written examinations	Monday 28th November to Friday 9th December
Science ISA	Monday 12th December
Drama Practical Assessment	Wednesday 16th December
Music Performance	Monday 19th December (appointments allocated by Mrs Bryant)

Before the examination

1. Read your timetable carefully. It tells you when and where the examination takes place and how long it lasts.
2. Please ensure you arrive promptly for all examinations. Line up in silence in tutor groups or as instructed. Registrations during the mock examinations will take place as normal in your form room unless indicated below:

Date (Week One)	AM	After Break	PM
Monday 28 th November	Child Development candidates to go to HU26 after registration.	Everyone to line up outside the hall.	
Tuesday 29 th November	Everyone to come to the hall after registration.	Bus Coms. Candidates to the bungalow. German candidates line up outside the hall.	History candidates do not go to form and line up outside the Hall.
Wednesday 30 th November	Everyone (except W curric.) to come to the hall after registration.	Everyone to line up outside the hall.	Business Studies candidates do not go to form and line up outside the Hall.
Thursday 1 st December	Geography candidates to come to the hall after registration.	Everyone to line up outside the hall.	Catering candidates do not go to form and line up outside the Hall.
Friday 2 nd December	History candidates to come to the hall after registration.	Everyone to line up outside the hall.	

Date (Week Two)	AM	After Break	PM
Monday 5 th December	Everyone to come to the hall after AM reg.	Everyone to line up outside the hall.	
Tuesday 6 th December	Media Studies candidates to come to the hall after AM reg.	French and Business Coms. candidates line up outside the hall	Geography candidates do not go to form and line up outside the Hall.
Wednesday 7 th December	Drama candidates to come to the hall after registration.	Computing & PE to the hall. Dance candidates to the dance studio.	
Thursday 8 th December	Everyone to come to the hall after registration.	Sociology and Dance candidates line up outside the hall.	
Friday 9 th December	Spanish candidates to come to the hall after registration.	DT candidates line up outside the hall.	

3. Please make sure you bring your lunch pass with you to all examinations. This should be displayed on your desk as attendance registers will be taken.
4. If you are going to be absent due to illness, please phone the school (01689 850271).
5. Coats and bags must not be brought into the Hall.

In the Hall before the examination starts

1. You will be directed to a seat. Please move quickly, in **silence** and sit down facing the front. Display your lunch pass. There must be no talking in the Hall at any time unless you need to ask a question.
2. Make sure you have everything you need for each examination:

Black pens, pencils, rulers, eraser, sharpener, calculator. (If you are required to bring in anything other than these items, you will be advised by your subject teacher.)

These must be kept in a clear pencil case or plastic bag.
3. You should not have any of the following:

Notes, calculator cases/instruction leaflets, bags, any electronic device (personal stereo, ipods, MP3 players) correcting fluid and most importantly **no mobile phones**.
4. Water must be in a clear plastic bottle with a sports lid and the label must be removed.
5. Check you have the correct examination paper in front of you.
6. If you are uncertain what to do put up your hand and an invigilator will help you.

During the examination

1. Read all instructions very carefully.
2. Take time to read through the questions carefully. Make sure you read every page of the question paper.
3. Write your name clearly on each page of the paper and the name of your subject teacher.
4. If you need extra paper or have any problem during the examination, put up your hand and an invigilator will help.

At the end of the examination

1. Make sure all your answer papers are attached together.
2. You must remain seated in silence.
3. You will be dismissed row by row. Please leave in silence as some candidates may be finishing their examination at a different time.