



DARRICK WOOD SCHOOL

AN ACADEMY AND TEACHING SCHOOL

26th June 2017

Dear Year 11 Pupils and Year 13 Students

Examinations are practically completed and it is time to start to think about the next stages in your lives... but first it is **BOOK RETURN DAY!**

On Wednesday, 28th June 2017, you are given the opportunity to have the School all to yourself for an hour or so, and to say 'goodbye' to your teachers, as well as some friends you might not see again for a long time.

Book Return Day, or more precisely Book Return Morning, starts at 8.35am. Before this time, you are invited to congregate in the Year 11 playground near the 'new' flagpole awaiting the bell to move to your old form rooms for the very last time! Your Form Tutors will be waiting there for you with some information and your Darrick Wood Release Forms. These must be initialled by all your teachers, even if you have no books to return, and finally by your AC/AAC in the Dining Hall before you are 'officially' signed off and able to leave.

Your Form Tutors will also provide you with a map to show you where your teachers will be stationed to receive your returned books and materials. You will need to follow this route map and then finally make your way to the Dining Hall. There you will be able to buy some breakfast and a drink whilst you are waiting for your AC signature. After this point all Year 13 students are able to leave, whilst Year 11 will remain in preparation for the Graduation Ceremony.

Locker keys should also be returned to the correct table in the Dining Room, as should any outstanding library books. This year, for the first time, we are also asking you to donate any old uniform you no longer require. Items can be left at the appropriate section in Dining Hall. This, of course, may still apply to any Year 13 students who may have some hanging around in a drawer at home! Please bring it with you along with your books, at the start of the day.

At 10.00am, whilst Year 13 are leaving the site, Year 11 will move to the Main Hall for the Graduation Ceremony. Please remember to read the memo containing information from Miss Filer and to wear smart professional clothing for the day.

Good luck everyone. I hope you all enjoy the morning.

Mr M J Smith
Assistant Head Teacher | Tel: 01689 850271 x174