

2<sup>nd</sup> May 2017

Dear Parent/Carer

**DARRICK WOOD SCHOOL SPORTS DAY 2017  
THURSDAY, 13<sup>th</sup> JULY, NORMAN PARK ATHLETICS TRACK**

Following another successful Sports Day last year at Norman Park Athletics Track, we will be returning there again this year.

On Sports Day, **all pupils in Years 7-9 will be expected to meet at Norman Park Athletics Track at 9.30am** in full school PE kit. Once they arrive, they should meet their Form Tutor where they will be registered. Pupils **should not arrive at school**, as there will not be any provision to transport pupils to Norman Park.

At the end of the day pupils will be **dismissed from Norman Park at 2.30pm**.

**What to Bring**

Pupils will be expected to dress in full school PE kit (black school shorts, black school T-shirt, yellow socks and appropriate trainers). Additionally, pupils can bring their school PE jumpers, school tracksuit bottoms and school rain jackets. If the weather is hot, please ensure they bring a **plain hat and sun cream**. We also ask that all pupils bring a **packed lunch** and plenty of **water** to drink with them on the day.

**Staffing and Facilities**

At the track there will be pupils from Years 7-9 and all school staff. There will also be staff from the athletics track to ensure our pupils' safety. There will be toilets for the pupils to use and a First Aider available for the duration of the event in case of any medical emergencies. We will not have any access to changing areas.

**Weather**

Last year it was extremely hot, so please ensure your son and daughter are fully prepared for all types of weather. We will alert all pupils prior to Sports Day and via the School website if there is a cancellation due to the weather. If this happens we will revert to a normal school day. If unexpected inclement weather occurs during the event pupils will be dismissed from Norman Park to make their way home, you will be informed by email and a message will be placed on the School's website.

**Getting there**

Norman Park is very accessible via public transport. The nearest train station is Bromley South, which is a short walk from the arena and there are several buses that pass close to the park. If you are dropping off by car, we will have a small team of staff and Year 12 students to direct you. We request that you turn left as you enter the car park and use the far side as a drop off point. Please do not drop off / pick up pupils directly outside the entrance as this is likely to cause congestion. We encourage you to consider how you could help reduce congestion in this area, which is something that we did notice last year.

**Parental Support**

We welcome the support of parents/carers and relatives. When you arrive, we request that you use the designated section to your immediate left as you come through the main entrance. We will be able to provide you with a programme specifying the order of the events, although we encourage you to speak to your son/daughter beforehand as they will know the events that they are competing in for their House. Unfortunately, we are unable to provide seating for the event and pupils will be expected to sit in their own designated area with the rest of the Year group.

### **Refreshments**

We hope to run a stall selling fruit and water which this year is being sponsored by Orpington Sainsbury's. All proceeds will be going towards our new charity based praise and rewards scheme.

Thank you in advance for your support for what should be a great experience for all involved. Please do not hesitate to contact me or your son/daughter's Form Tutor should you have any further questions.

Yours sincerely

Mr B Aylwin  
Head of Physical Education