



DARRICK WOOD SCHOOL

RESPECT | RESPONSIBILITY | HONESTY

Learning Support Assistant Job Description

Scale 1 point 3 £12405.99 actual pa

A Learning Support Assistant (LSA) is someone who supports a pupil with special education needs. An LSA has no teaching requirement. They have a duty to work with the pupil(s) in the classroom and to be directed and support the classroom teacher.

Some LSAs have HCA qualifications and act as carers and their roles reflect this in their duties.

Our main requirement is to work with KS3 and KS4 pupils, but we have many SEN pupils studying in the Sixth Form.

At Darrick Wood School, the LSA is part of a dedicated team. Your role will be to respond to those needs, which are designated as identified or targeted special educational needs (coded as K or PRA/EHCP [funded]). These needs fall under these categories: -

- Communication and interaction
- Cognition and Learning
- Medical, sensory and/or physical needs
- Social, emotional, mental health needs

Some of the sub-categories of need are:

- Behavioural, emotional literacy and social skills difficulties
- Complex speech, language and communication needs
- Learning and language difficulties particular to those with a hearing impairment
- Literacy / Numeracy enhancement requirements
- Physical impairment
- Specific learning difficulties
- Vision impairment

A description of tasks

Your role will be to work predominately with our EHCP (educational healthcare plan) pupils. However, we aim to provide all rounded support to the entire class, and they may be those with identified or concerning needs. Our practice is centred around MITA, from IoE. Please familiarise yourself with the aims on how to maximise your practice by looking at this website: <http://maximisingtas.co.uk/>

The tasks outlined below are general to most jobs and are always open to change. However, the job description points below given an indication of the duties that your will be required to fulfil:

- Contribute to the personal, emotional, social and academic skills of all pupils. Putting their welfare as paramount.
- Encourage pupils to become independent learners.
- Encourage pupils to interact with others and engage in activities led by the class teacher.
- Support pupils to understand instructions.



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- Escort pupils around the school premises as necessary.
- Deliver specific daily intervention programmes, when required.
- Encourage the pupils to develop an understanding of their difficulties and offer strategies on how to overcome their barriers.
- Help the pupils to express their feelings and opinions on matters in an appropriate way, in and out of the classroom.
- Support the pupils in the classroom, as directed by the class teacher.
- Help the pupils manage and feel confident with learning tasks.
- To role model good behaviour and to deescalate behaviour situations that may arise in the classroom.
- Encourage the pupils to be organised and to cope with the busy secondary school timetable.
- Support with the physical needs of pupils to be able to access the curriculum and to support by pushing around wheelchair users where needed.
- To track pupils in the classroom, to aid with the development of personalised approaches for each child.
- To provide help and guidance in homework club.
- To support pupils taking part on regular school trips, events and recreational activities.
- To contribute to an Annual Review for a pupil.
- The hopes of the pupils and those of their parents/carers will be very important. Building good relationships with those is critical. An LSA should aim to have a supportive relationship with the pupils and should encourage them to express their own views, and at times, present those views to other professionals.
- The LSA will liaise with class teachers as appropriate.

Our goal is that our pupils will (holistically) become independent in their academic, emotional, social, sensory and medical achievements, with little assistance from an LSA, by the end of their educational time at Darrick Wood Secondary School.