



DARRICK WOOD SCHOOL

RESPECT | RESPONSIBILITY | HONESTY

Before completing this form, please read the following notes carefully:

- This form should be completed if you wish to appeal against the decision of the Governing Board of Darrick Wood School not to offer your child a place.
- Before filling in this form, you must have received written/emailed notification from your Local Authority that your child has not been offered a place.

N.B. The information contained within this form will be sent to the Clerk to the Independent Appeals Panel to enable your appeal to be heard according to the School Admission Appeals Code (2012). Bromley local authority will be made aware that you have lodged an appeal if you are a resident of the borough.

SECTION 1: CANDIDATE DETAILS

| | |
|-----------------------------------|----------------------|
| Surname: | Forename: |
| Date of birth: | For entry into year: |
| Previous School Name and Address: | |

SECTION 2: PARENT(S)/CARER(S) DETAILS

| | | |
|-----------------------------|-------------|-----------|
| Name(s) Parent(s)/Carer(s): | | |
| Address: | | |
| Town/County | | Postcode |
| Tel. Home | Tel. Mobile | Tel. Work |
| *E-mail address: | | |

* All correspondence will be sent by email, unless you request a paper copy.

SECTION 3: APPEAL HEARING ARRANGEMENTS

| | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------------------|----------------|
| Require an interpreter? | Yes / No | If yes, please state language: | |
| Require any special access arrangements? | Yes / No | If yes, please state requirements: | |
| You have a statutory right to 10 school days' notice of the appeal hearing date, but this can be waived. This may enable us to hear your appeal more quickly. | | | |
| I agree to waive the right to 10 school days' notice of the hearing date | Yes | No | Not applicable |

SECTION 4: PARENT/CARER APPEAL STATEMENT

Note: Please state your reasons for appealing as clearly as possible. You may continue your statement on additional sheets which should be attached to this form together with any supporting evidence.

Statement:

I/We wish to appeal against the decision of the Governors of Darrick Wood School not to offer my child a place because:

[Large empty box for writing the appeal statement]

Signed..... Parent/Guardian

Date.....

NB: This form should be completed and returned to:

Mrs J Edwards, Admissions Officer, Darrick Wood School, Lovibonds Avenue, Orpington, Kent BR6 8ER

An acknowledgment will be sent to you upon receipt of your appeal, if you do not receive a response within 7 days please contact the Admissions Officer named above.

Appeal Guidance Notes:

Before completing your appeal form please take some time to read these notes:

Darrick Wood School is a popular school and receives on average 1,000 applications for the 270 Year 7 secondary transfer places available and is oversubscribed with in-year applications for each year group.

In order to ensure equal opportunity all applicants are considered under our published admissions policy, after the admittance of children with an Education, Health and Care Plan (EHCP) where the school is named in Section I of their EHCP.

In the event of over-subscription, the following criteria will apply in priority order:

- i) Children Looked After (Children in Public Care)/Previously looked after children
- ii) Siblings of pupils in school at the proposed entry
- iii) Children of Staff at the school
- iv) Proximity - Living close to the school based on a straight-line distance

| Distances reached on National Offer Day for Year 7 | |
|----------------------------------------------------|-----------|
| 2021 | 1.3 miles |
| 2020 | 1.4 miles |
| 2019 | 1.1 miles |
| 2018 | 1.1 miles |

Year 7 Secondary Transfer Appeals:

| Dates | Appeals Heard | Appeals Upheld |
|-------|---------------|----------------|
| 2021 | 13 | 1 |
| 2020 | 8 | 0 |
| 2019 | 7 | 1 |
| 2018 | 12 | 0 |

In-Year Appeals: Appeals resulting from in-year admission applications will be heard within 30 school days of the date of receipt of completed appeal form.

You have a statutory right to appeal, however, please be aware all places available have been offered. If any places are declined they will be offered from the waiting list in the order of the published admissions criteria. Appeals can be stressful and you need to consider carefully if you feel you have sufficient grounds for an appeal. If you require further information please contact the School or the Admissions Team at Bromley Local Authority on 020 8313 4044. Please click on the link below for further advice from the Department of Education:

<https://www.gov.uk/government/publications/admission-appeals-for-school-places/advice-for-parents-and-guardians-on-school-admission-appeals>

If you wish to appeal, please complete the appeal form and return it Darrick Wood School by the deadline indicated on the Appeals timetable (see school website for information). Your completed appeal form will be sent to our Clerk who is independent of the school and will set up an independent panel to consider your case as required by the School Admissions Appeal Code. Our Clerk will advise you of the date and time of your appeal and will be your point of contact for any questions once your appeal has been received. You will be notified of the date and time of your appeal at least 2 weeks before your hearing, and at least 7 days before the appeal you will receive a statement outlining the reason why your child was not offered a place at the school.

Please note that due to Covid-19 restrictions, Parents/Carers can have their appeal hearing via Video Conferencing or a Telephone Conference or via their written submission, or face-to-face if permitted. Our Clerk will contact you to find out your preferred option.