

## **Darrick Wood School – COVID 19 Behaviour Addendum (students attending school)**

### **Scope**

This Addendum applies until further notice. It has been written in conjunction with a Risk Assessment for partial reopening, and its aim is to ensure the safety of staff, students and families. We may need to amend or add to this Addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and students.

### **Expectations of students in School**

When students are in school, we expect them to follow the rules set out below to keep themselves and the rest of the school community safe. Staff will be familiar with these rules and will make sure that they are followed consistently. Students have been placed in specific groups and must not mix.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact their child's Achievement Coordinator if they think their child may not be able to comply with some of the rules, so we can discuss alternative arrangements for them.

### Arrival at school

- Students will be met at the top of the drive by senior members of staff and will then go to their designated meeting area to be met by their teachers and onwards to their first lesson abiding by any one-way systems in place and using hand sanitiser before arriving at their designated classroom.

### Around school

- Students must follow the one-way system when moving around the site.
- All students and staff will adhere to the social distancing rules as set out in the DfE Guidance for Secondary Schools and as applied at Darrick Wood School.
- All students will regularly use the hand sanitiser provided and when visiting the designated toilets always wash their hands with soap and water. Paper towels are available to dry hands and must be disposed of appropriately.
- Only one student may leave a classroom at a time to use the toilet, at the discretion of the teacher. Year 10 toilets are the ones in the Turner Building near to SC15 and SC16.
- Students must only go to their designated classroom, designated break area and designated toilets. They should not go to other parts of the School unless directed to do so by staff.
- All students should follow Public Health England's 'Catch it, Bin it, Kill it' advice on coughing and sneezing.
- There will be no sharing of food or equipment.

### In classrooms

- Students must always follow instructions from staff. This is especially important with regards to seating instructions, and directions for entering and leaving classrooms.
- All students should display a positive attitude to learning and make the most of the opportunities presented to them.

### During break and lunchtime

- Students will stay in their group during break and lunchtime. They must stay in their designated area and should not visit other parts of the site or mix with other groups.

- In the event of bad weather, each group will be directed to an indoor space by a member of the Senior Leadership Team.
- Students may only use designated toilets that are monitored and they have prior permission to use having received a pass from the member of staff on duty. Numbers in the toilets must not exceed the agreed capacity of two at a time.

**Students must inform a member of staff if they feel unwell during the school day. Staff will ensure that the student receives appropriate care until they are able to be collected. Staff and students who have any Covid-19 symptoms must not attend school, ensure that they are tested as soon as possible and follow the appropriate self-isolating guidelines.**

### **Rewards and consequences**

To help and encourage students to follow the above rules, we will

- Have consistent routines and procedures which are communicated clearly
- Use the School's usual reward systems
- Set a good example as members of staff in observing rules and showing care for others

If students do not follow the rules, the following consequences may be used

- Verbal warnings
- Removal from their group for a period of time
- Repeated or serious breaches will result in removal for the rest of the day. Parents/carers may be called to collect the student

The safety of our school community is paramount. If a student behaves in a malicious or reckless manner which could put another person at risk then parents/carers will be called immediately to collect the child. If incidents of this nature occur, then they will be treated as high level behavioural incidents and sanctioned accordingly. Examples might include:

- Deliberately and repeatedly ignoring social distancing measures or mixing with other groups
- Spitting
- Deliberately coughing at a student or member of staff
- Behaviour or language that is intended to cause alarm or distress to students or staff about the current situation

### **Further guidance**

As a school we recognise that returning after such a long time at home presents a unique and challenging set of circumstances. Some students may take time to settle in and adapt to a new routine. It may feel strange for them to be back in school and in classrooms with their peers. Some students may feel anxious about returning to school and may have been dealing with difficult personal circumstances whilst they have been away.

Staff will:

- Continue to offer ongoing pastoral support to all students to aid their transition back into school.
- Encourage students to engage in all learning opportunities presented to them.
- Support students to follow the new safety rules in place.

In the rare instance that a student displays negative behaviour, the table below will be used as a guide:

Category	Concern examples	Dealt with by	Possible action(s)
1	Minor disrespect or inappropriate behaviour below the expectations of acceptable behaviour within school during normal operation. This could include not following academic instructions, rudeness or disrespect	Teacher on site during the lesson	Conversation with the student which could include a verbal warning, moving seats and other behaviour management strategies Classchart entry including comment Contact with parent/carer Inform HoD for further follow-up
2	Repeated instances of category 1 behaviour or:  A single use of an offensive language (not towards staff)  Abruptness towards staff  Unsafe behaviour relating to COVID 19 including not following social distancing instructions with students	On site Middle Leaders including HoD/HoF/AC/AAC  If none of these are on site, please refer directly to SLT	Conversation with the student which could include a verbal warning, moving seats and other behaviour management strategies  Student removed from classroom by SLT Classchart entry including comment  Contact with parent/carer  Inform Duty SLT
3	Repeated instances of category 2 behaviour or:  Offensive language used towards staff  Any use of racist, homophobic, bullying, discriminatory language/behaviour  Extremely unsafe behaviour relating to COVID 19 including not following social distancing instructions with staff. Examples might include: - Deliberately and repeatedly ignoring social distancing measures or mixing with other groups - Spitting - Deliberately coughing at a student or member of staff - Behaviour or language that is intended to cause alarm or distress to students or staff about the current situation	Duty SLT	Student removed from classroom. Duty SLT to identify a safe space to house student.  Depending on behaviour type, decision to be made as to whether student returns to their next lesson  Parent/carer informed Classchart entry including comment  SLT to decide on suitable sanctions and next steps.

The school email system should be used to contact the relevant member(s) of staff if assistance is required during a lesson. One student may be sent to locate assistance if no response is received.

Students should not be detained at the end of a lesson as this may compromise the safety of others. All students must be escorted to the break/lunchtime area by the teacher at the end of the lesson.

All safeguarding concerns should continue to be logged in the normal manner.

Students will be granted permission to use the toilets at the discretion of their teacher. Only one pupil from each class at any time. At break and lunch a pass will be needed. This will help maintain social distancing and minimise the risk of mixing.