

**DARRICK WOOD SCHOOL  
CHARGING AND REMISSIONS POLICY**

<b>Revised:</b>	<b>January 2016</b>
<b>Agreed:</b>	<b>March 2016</b>
<b>Next Review:</b>	<b>December 2017</b>
<b>Person Responsible:</b>	<b>Business &amp; Finance Manager</b>

**1. BACKGROUND**

1.1 The legislation covering charging and remissions is contained in Chapter III of Part VI of the 1996 Education Act. Section 457 of the Act requires the Governors to keep a charging and remissions policy under review. The following policy, which is based on that of the London Borough of Bromley, meets the requirement of the Act.

**2. CHARGING**

Charging will be permitted for the following activities:-

1. The full costs of board and lodging on residential visits.
2. The full costs associated with individual tuition in the playing of a musical instrument, whether in or out of school time.
3. The full costs of activities which take place wholly or mainly outside school hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties related to the National Curriculum or to Religious Education.
4. The full costs of entering a pupil for a public examination not prescribed in regulations and for preparing the pupil for such an examination outside school hours.
5. The full costs of resits or prescribed public examinations where no further preparation has been provided by the school.
6. The full costs of entering a pupil for a prescribed public examination where the Governing Body has decided there are educational reasons for not entering the pupil.
7. The cost of ingredients or materials for practical subjects where the parents have indicated in advance a wish to own the finished product.
8. The full cost for wilful or negligent damage to School premises, books and equipment by pupils. The School Library will also ask pupils for a replacement charge for lost books.

**3. REMISSIONS**

1. Remission of charges for parents in receipt of income support, tax credit, an income-based jobseeker's allowance (payable under the Jobseeker's Act 1995) or a disability working allowance will be allowed for the following activities:-

The full costs of board and lodging on residential visits in school time.

The full costs of board and lodging on residential visits outside school time which are covered by the following criteria. The education is provided:-

- (a) To fulfil any requirements specified in the syllabus for a prescribed public examination.
- (b) Specifically to fulfil statutory duties relating to the National Curriculum imposed by Section 357 of the 1996 Act.
- (c) Specifically to fulfil statutory duties relating to Religious Education imposed by Section 384 of the 1996 Act.

The costs associated with individual tuition of the playing of a musical instrument, whether in or out of school hours.

2. The costs of individual instrumental music tuition will also be remitted in all cases where the individual tuition is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum.
3. The full costs of entering a pupil for a prescribed public examination will be remitted where the Governing Body has decided there are educational reasons for not entering the pupil but the pupil gains a pass grade in the said examination.